



## Terms & Conditions

### Eligibility:

Applicants must represent a charity, social enterprise, not for profit and/or community club or organisation operating or providing benefits at a local level. Local branches of national organisations may apply, so long as the benefits of the award go directly to the local community.

### Acknowledgement

Successful applicants are required to acknowledge the award as 'Supported by the Burg-Wächter Secure Communities Scheme', including:

- a) Permanent placement of a plaque
- b) Use of window stickers
- c) Display of 'Secure Communities' banners at relevant events or activities
- d) Liaison with Burg-Wächter media team in creating releases, photo-calls, social media posts and other promotional activities to help promote community event/activities
- e) Creation of 'Secure Communities' case studies

### Restrictions:

*Activities or ventures relating to under-18 year olds:* Projects must be overseen by a nominated adult who agrees to be responsible for fund holding, the distribution of funds and overseeing the execution of the project in line with the submitted nomination.

*Legal requirement & best practice:* All legal responsibilities relating to projects covered by the Burg-Wächter Secure Communities Scheme awards will rest with the project organisers. All projects must be subject to best practice in regards to safeguarding children; health and safety and food storage and preparation. Responsibility for identifying and meeting all relevant government requirements, legal responsibilities and relevant organisation's guidelines relating to the activities lies with the organiser.

*Insurance:* Organisers must also ensure projects are insured as legally required.

### Declaration of interests

Employees of companies related to Burg-Wächter or media partners must declare any related interests on the application form.

### Awards judging panel

Successful awards are selected by a judging panel whose decision is final. Where the scheme is over-subscribed, projects that come closest to the judging criteria and that will have the largest community benefit will be prioritised.

### Submissions

Applications can be submitted by email or post. The organisers are sorry, but it is not possible to return applications or any supporting materials, so please do not send originals or material that you do not have duplicates for. The award offered will be the finite amount allocated in any one calendar year. No cash alternatives to products will be supplied.

### Publicising the Project

By accepting an award, the organisers automatically agree for Burg-Wächter to promote and publicise the project and feature it in their marketing material (e.g. in press releases, on website amongst other activities).

### Timing:

Projects have to fall within a calendar year of the award being made and conform to the timings outlined in the application.